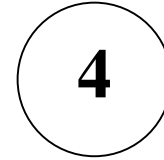




Meeting Date: September 12, 2002

Honorable Board of Directors  
Sacramento Regional County Solid Waste Authority (SWA)  
Sacramento, California



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**Warren H. Harada**  
Chief Administrative Officer

**David A. Pelsler**  
General Manager/Engineer

**SUBJECT: PROCUREMENT FOR CONSULTANT ASSISTANCE FOR SWA GREEN WASTE PROJECT**

**RECOMMENDATION**

It is recommended that the Board receive and file this report.

**BACKGROUND**

At the May meeting, staff presented a Green Waste Study recommending that the SWA develop and operate in partnership with the private sector an in-county green waste processing facility to recycle green materials from the SWA member agencies. Staff also noted that the preliminary FY 02/03 budget proposal included \$200,000 to begin this effort. A quorum of the Board was no longer present by the end of the discussion on this matter, and the Board took no action in May.

Initial SWA green waste project funding of \$200,000 is included in this year's adopted SWA budget for consultant assistance and environmental review. This funding is within the administrative portion of the SWA budget, and so is not included in the member agency distribution portion of the budget that the Board "froze" at its June meeting.

In response to public comments and SWA Board member concerns expressed at the May meeting, staff has revised the project concept to incorporate "anchor tenants"; i.e., private companies that would be partners with the SWA on this project. Staff intends to pursue a process in which these private-sector partners would be included early in the planning and design stages of the project.

## **DISCUSSION**

Before we begin the consultant procurement process, staff wishes to advise the Board on the green waste project. Funding for consultant assistance on the project is included in the portion of the adopted budget that has not been “frozen”. However, the Board has not taken any explicit action on the project.

SWA member agencies rely on private contractors for green materials processing. There have been a number of problems with contracted green material operations including reliability and stability of service, facility nuisance impacts, contract and permit enforcement issues, and adherence to the waste management hierarchy established by California regulations. Staff from the SWA member agencies formed a working group to examine green waste processing in the SWA Region.

With approximately 163,000 tons per year of green waste being collected from residents in the SWA region, a Regional Green Waste Facility located within Sacramento County may:

- Stabilize service costs in the long term;
- Provide long-term stability and reliability of service;
- Improve environmental conditions by reducing the potential nuisance impacts from green material processing, and by reducing traffic and air quality impacts; and
- Assure that green materials are diverted from disposal in accordance with the requirements of State law.

The Green Waste Study included the following recommendations:

1. The SWA develop a new, remotely located, in-county green material processing (composting) facility. The SWA FY 02/03 budget should include funding for preliminary design and environmental review by an outside consultant.
2. The SWA should hold the Solid Waste Facility Permit for the facility to assure permit compliance.
3. The SWA should control the facility scale house and the nature and quantity of materials received.
4. The SWA should operate the facility in partnership with the private sector through operations contracts.
5. The SWA member agencies should continue to use existing transfer facilities for primary processing of green material to retain and increase residential green waste collection program efficiencies and minimize the costs and transportation impacts of hauling green materials.



## **CONSULTANT SCOPE OF WORK.**

The proposed scope of work for the project consultant(s) includes:

### Structuring the Public/Private Partnership

- Assistance with defining the structure and means of financing the public/private partnership
- Assistance with the process for evaluating and selecting private-sector partners
- Assistance with coordinating site design encompassing project elements of the individual partners
- Environmental issues identification, evaluation, and mitigation – both site-wide and for the project elements of the individual partners

### Preliminary Design and Permitting

- Site selection
- Site environmental controls design
- Infrastructure design and cost estimating for improvements by the SWA as the public partner. Examples:
  - Access
  - Scale house
  - Primary processing
  - Site environmental control
- Technical assistance during CEQA review
- Assistance with facility permitting efforts
- Community relations assistance

## **CONSULTANT SELECTION PROCESS**

Staff intends to use a request for qualifications (RFQ) process to solicit submittals from consulting companies and/or consultant teams. Based on criteria established in the RFQ, a Request for Proposal (RFP) would be sent to a short list of qualified consultants. Staff hopes to return to the Board at its December meeting seeking approval to execute an agreement(s) with the preferred consultant(s) or consulting team.

## **CONCLUSION**

It is recommended that the Board receive and file this report. Funding for this consultant effort to assist with the green waste project is included in the FY 02-03 budget adopted by the Board in June. This project funding is not part of the member agency revenue-sharing allocations for this fiscal year “frozen” by the Board in June. Staff is presenting this report

for Board information and to give the Board an opportunity to provide direction to staff in advance of consultant selection.

Respectfully submitted,

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Chief Administrative Officer

By: \_\_\_\_\_

David A. Pelsler, PE, DEE  
General Manager/Engineer

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